

**Leadership in Social-Change Organizations**  
**HGSE Team Activity Schedule**

Please fill in the table below with details of the activities the organization and HGSE team have agreed upon.

When complete, please email this document to [rachel\\_gakenheimer@gse.harvard.edu](mailto:rachel_gakenheimer@gse.harvard.edu) and cc Anri Brenninkmeyer at [anri\\_brenninkmeyer@gse.harvard.edu](mailto:anri_brenninkmeyer@gse.harvard.edu).

**Organization Name:**

No.	Type of Activity	With Whom? (Name and title or descriptor)	Contact info	Where? (Address)	When? (Date and time)
1	Interview with ED (or other Senior Management)				
2, 3	Interviews with 2 staff people	1) 2)			
4, 5	Interviews with 2 members of "client base"	1) 2)			
6 (optional)	Event / Meeting / other				
7 (optional)	Event / Meeting / other				

Anything else agreed upon you'd like to share, including activities, expectations, understandings, etc. can go here.