



HARVARD GRADUATE SCHOOL OF EDUCATION



Welcome to the Field Experience Program!

We warmly invite you to consider a Field Experience Program (FEP) internship this fall. FEP is a unique partnership between practice and theory/academics which provides you with the opportunity to:

Complete an internship.

- Pursue an unpaid or paid (through work-study funds or not) internship – that is local or virtual – in such wide educational settings as not-for-profit or for-profit organizations, Ed-Tech start-ups, museums, K-12 schools, higher education, or research (e.g., past interns have completed internships at WGBH, The Civil Rights Project, Boston Public Schools, ACCESS Boston, international NGOs, and Harvard administrative offices – such as Career Services, Student Affairs, and Admissions).
 - Explore career options.
 - Gain hands-on experience with mentorship.
 - Strengthen your resume and leverage your experience to jump-start your career.

Enroll in S-997: Field Experience: Reflective Inquiry into Professional Practice.

- Learn and apply habits of reflective inquiry required for continued professional growth.
- Receive collegial support during your internship.
- Explore connections between theory and practice.
- Examine your assumptions, expectations, and beliefs about 1) a profession, 2) an organization's work-place and culture, 3) your role in an organization, and 4) yourself as a professional.
- Complete the following enrollment steps.
 - Visit the S-997 Canvas site.
 - Attend the S-997 shopping session on *T/August 28, at 1:30pm or 2:05pm*. (Larsen 214)
 - Register for S-997 *by F/August 31*. (*Note: You can drop S-997 after the registration deadline if you decide not to pursue an FEP Internship.*)
 - Submit a Field Experience Confirmation Form on the S-997 Canvas site *by F/September 7*.

Need more information about internships?

- **Attend the Career Services Office's (CSO's) Quick Questions sessions:** T/August 28 (3-4pm) and W/August 29 (12-1pm) in the lobby of the Gutman Library
- **Visit CSO's website:** Learn how to find and plan your internship at cso.gse.harvard.edu.
- **Peruse** internship postings on Hub at <https://communities.gse.harvard.edu/hgsehub/> → Careers → Job Board
- **Contact Rachel Gakenheimer, CSO's Manager of Applied Learning** at rachel_gakenheimer@gse.harvard.edu.

Need more information about S-997?

- **Email Lead TF Isa Gallegos:** igallegos@g.harvard.edu.

We look forward to working with you!

Vicki Jacobs (Director, FEP)
Rachel Gakenheimer (CSO Manager of Applied Learning)
Isa Gallegos (Lead TF, S-997)