



MANAGEMENT CONSULTING RESUME DIAGNOSTIC

The Management Consulting Resume

Management consulting resumes are very distinct from other industries and one of the most important documents you need to enter a consulting career. The design of your resume should be based on the recruiter's perspective. The consulting team is reviewing thousands of resumes and need to move through them quickly to determine the qualifications of the candidate. Therefore, this type of resume tends to follow a pattern:

- Contact/Header
- Education
- Professional Experience
- Leadership Experience
- Additional Information

In addition to your academic success, it is important to set the tone and highlight problem solving, analytical and leadership skills. You should speak to the scope and success of your work, while being succinct.

Resume Diagnostic:

If your resume meets the standards of the diagnostic, you will have a check mark by the diagnostic area. If it does not meet the standards, we may include additional information or highlight the problem area.

Section Pattern

The section follows the typical pattern for a consulting resume, so that recruiters may find your information quickly.

Length of Resume

The length of the resume should be one page (U.S. specifically – if looking outside of the U.S. check the country standard).

Contact/Header

Your name is in bold and you have included your phone number, email, and possibly a URL with relevant information. NO photo, date of birth, or family information is included in the U.S. If looking outside of the U.S. check the country standard.

Education

Your degrees and institutions will be included along with your GPA and any test scores (e.g. GMAT, GRE, LSAT).

Professional Experience

Your professional experience should be in reverse chronological order. Each experience should have three to four bullets that focus on the scope and achievement in your work. If you are seeking outside of the U.S. check country standards for chronological vs. reverse chronological order.

Leadership Experience

Like professional experience, this section should focus on community or extracurricular leadership experience and the bullets should contain the scope and/or achievement of your work.

Additional Information

Additional information may include languages, IT skills, and/or personal interests. The additional information should provide them with more detail that may be helpful in your candidacy.

Tips for Resumes

- <https://mconsultingprep.com/management-consulting-resume/>
- <https://www.themuse.com/advice/the-rules-of-the-consulting-resume>
- <https://managementconsulted.com/consulting-resumes/how-to-write-a-management-consulting-and-business-consulting-resume/>