

# Canvas + Informal Learning Experiences

*Time-bound non-credit learning experience provided by Harvard faculty or staff for Harvard affiliates that contains learning facets such as communication, collaboration, content creation, content delivery, content collection, assessment.*

## **Potential informal learning experiences:**

- pre-matriculation experiences for incoming students
- non-credit J-term / winter session courses for school communities (staff and students)
- workshops for students related to a course or program
- non-credit reading groups for current students
- online training for school staff not appropriate to be offered through channels such as CWD

## **Process:**

1. Requestor submits proposal to school academic technology team.
2. School academic technology reviews proposal with TLT.
3. If approved, TLT creates the course in Canvas and the school provides the course and enrollment data in the format that TLT specifies.
4. The school academic technology provides ongoing support and is responsible for maintaining enrollment data.

**Catalog Pilot:** As above, with exception being intended audience is non-Harvard affiliates only. Please note: schools must shoulder per-learner costs, additional development, and any additional tier 1 support costs with Instructure.

**Please note:** While TLT priority and focus is supporting Canvas for degree-program courses, “informal learning experiences” also sometimes invite Canvas use. The above outlines acceptable use of Canvas for these purposes. Please note that TLT development and support priorities focus on degree-program uses of Canvas, so development for non-course use may not be accommodated and some degree-program development is not available for informal use (e.g., Manage People).

# Canvas + Executive Education

*Time-bound non-credit learning experience provided by Harvard executive education programs for (primarily) non-Harvard affiliates that contains learning facets such as communication, collaboration, content creation, content delivery, content collection, assessment.*

## **With Canvas:**

- Participants authenticate via XID (all other business processes remain the same).
- While currently free to Schools, Schools may be charged for use of Canvas for this purpose to recoup additional per-learner costs as part of Harvard's master agreement.
- School academic technology and executive education are face of support.

## **With Canvas Catalog:**

- Participant registers, pays, enrolls through Catalog (change to business process).
- Schools must shoulder per-learner costs, additional development, and any tier 1 support costs with Instructure.
- School academic technology and executive education are face of support.

**Please note:** While TLT priority and focus is supporting Canvas for degree-program courses, executive education may also invite Canvas use. The above outlines acceptable use of Canvas for this purpose. Please note that TLT development and support priorities focus on degree-program uses of Canvas, so development for non-course use may not be accommodated and some degree-program development is not available for non-course use (e.g., Manage People).