

# Presidential Management Fellowship

## Overview and Tips from Career Services Office at the Harvard Graduate School of Education

The [Presidential Management Fellowship](#) (PMF) is a competitive program pathway for students committed to working in the federal government.

The PMF Class of 2018 application opens at noon on October 23 and closes at noon on November 1, 2017.

### PMF Program Overview

- \* Leadership Development Program for graduate students seeking Federal Service Careers
- \* Very competitive application and assessment process
- \* Finalists seek appointments as Fellows
- \* Two year paid appointment that includes professional development and possible rotation in multiple federal agencies
- \* Succession Planning for Federal Agencies
- \* Future Leaders for Federal Government

Note: STEM is no longer a separate application process. Applicants in all STEM fields are welcome to apply with PMF.

### PMF Appointment

- \* Two-year, full-time paid position with benefits
- \* Initial appointment at the GS-9, 11, or 12, based on applicant qualifications and agency needs
- \* Promotion potential up to the GS-13 during fellowship
- \* May non-competitively convert to a term or permanent position
- \* Typical career path with limited experience:
  - Appointment - GS-9, \$54,972 - \$71,467
  - 1-year Anniversary - GS-11, \$66,510 - \$86,460
  - Program Completion - GS-12, \$79,720 - \$103,639

NOTE: Salaries listed above were based on a range covering the DC metro area for 2017.

### Eligibility

- \* Complete an advanced degree in any academic discipline by August 31, 2018
- \* US Citizenship  
or
- \* Permanent Residency (must become a citizen by the end of your fellowship) NOTE: Most positions require citizenship.

### Required Documentation

HGSE Enrollment/Graduation Verification (Request early from Registrar's Office since this may take time.)

Resume (Any resume format is acceptable.)

Supporting documentation for any Claims to Veterans', Disability or Indian preferences

### Resources

Carefully Review the [Presidential Management Fellowship](#) website for the following:

- \* PMF Assessment Preparation Guide for 2017
- \* USAJOBS Application Tips
- \* Online Resources

### Application Process

Complete profile data on PMF application site

Upload resume or complete federal resume on USA Jobs.

Any resume format is acceptable. You may want to allow more time if you prefer a federal resume on USAJOBS.

[www.usajobs.gov](http://www.usajobs.gov)

The on-line assessment is administered in an un-proctored environment and includes four batteries: Situational Judgment, Life Experience, Critical Thinking Skills, and a scored Essay to measure writing ability. Each battery is timed.

Note the On-line assessment consisting of three parts: Situational Judgment Test (Video), Questionnaire (situational), and Essay Questions (Untimed and unsupervised) Notified probably in December

Online Assessment may include three components:

1. A video-based situational judgment assessment
2. A questionnaire designed to assess specific work styles and work-related characteristics required for success and fit in the PMF Program
3. Essay questions that are collected during the application process may be forwarded to agencies for thorough review.

\* The online assessments are administered in an un-proctored environment. You cannot receive help on your assessments.

<https://www.pmf.gov/become-a-pmf/assessment-process.aspx>

**Application:** Please note that once you open and begin your PMF application the HGSE Career Services Office will not be able to help you with anything you submit. Your work cannot be reviewed or proofread by anyone.

**NOTE:** The PMF announced in November 2016 that they have **eliminated the in-person assessments** which were previously held in Washington, DC and are no longer a part of the Presidential Management Fellowship application process.

### Additional PMF Tips

Start the process early.

Assessment Preparation Guide may be updated anytime

Pay attention to the PMF core competencies:

Adaptability, Personal accountability, Interpersonal skills, Motivation to serve/Public Service Motivation, Oral/Written Communication, and Problem Solving

Previous PMF applicants say it is very important to pay attention to details at every step in the process.

### Link to PMF Frequently Asked Questions:

<http://www.pmf.gov/become-a-pmf/faqs.aspx>