

Presidential Management Fellowship

Overview and Tips from Career Services Office at HGSE

The [Presidential Management Fellowship](#) (PMF) is a competitive program pathway for students committed to working in the federal government. The application period is announced in the fall, and once it is begun the application is open for two weeks.

PMF Program Overview

- * Leadership Development Program for graduate students seeking Federal Service Careers
- * Very competitive application and assessment process
- * There are two application pathways – General or STEM
- * Finalists seek appointments as Fellows
- * Two year paid appointment that includes professional development and possible rotation in multiple federal agencies
- * Succession Planning for Federal Agencies
- * Future Leaders for Federal Government

PMF Appointment

- * Two-year, full-time paid position with benefits
- * Initial appointment at the GS-9, 11, or 12, based on applicant qualifications and agency needs
- * Promotion potential up to the GS-13 during fellowship
- * May non-competitively convert to a term or permanent position
- * Typical career path with limited experience:
 - Appointment - GS-9, \$52,668 - \$68,465
 - 1-year Anniversary - GS-11, \$63,722 - \$82,840
 - Program Completion - GS-12, \$76,378 - \$99,296

NOTE: Salaries listed above were based on a range covering the DC metro area for 2015.

Eligibility

- * Complete an advanced degree in any academic discipline by August 31, 2017
- * US Citizenship
 - or
- * Permanent Residency (must become a citizen by the end of your fellowship)

NOTE: Most positions require citizenship.

Required Documentation

HGSE Enrollment/Graduation Verification (Request early from Registrar's Office since this may take time.)
Resume (Use your own resume or build one on USA JOBS)
Supporting documentation for any Claims to Veterans', Disability or Indian preferences
You may be asked to indicate in-person assessment location preferences

Resources

Carefully Review the [Presidential Management Fellowship](#) website for the following:

- * PMF Assessment Preparation Guide for 2017
- * USAJOBS Application Tips
- * Online Resources

Application Process

Phase 1

Complete profile data on PMF application site
Upload resume or complete federal resume on USA Jobs
You may want to allow more time to prepare a federal resume on USAJOBS www.usajobs.gov if you prefer that
Note the On-line assessment consisting of three parts: Situational Judgment Test (Video), Questionnaire (situational), and Essay Questions (Untimed and unsupervised) Notified probably in December
Online Assessment may include three components:

1. A video-based situational judgment assessment
2. A questionnaire designed to assess specific work styles and work-related characteristics required for success and fit in the PMF Program
3. Essay questions that are collected during the application process, but factored into the in-person assessment

* This is administered in an un-proctored environment and is not timed. You cannot receive help on your assessments

Application: Please note that once you open and begin your PMF application the HGSE Career Services Office will not be able to help you with anything you submit. Your work cannot be reviewed or proofread by anyone.

Phase 2 (for Semi-Finalists)

Key Features:

- * The in-person assessment is a half-day immersion experience in Washington, DC (at your expense).
- * Timed, observed, and evaluated by a panel of assessors in each in-person exercise;
- * Group and individual exercises simulate "a day in the life" of a PMF. In-person assessment includes three components:
 1. Group exercise
 2. Behavioral interview
 3. Written exercise

Timed, observed, evaluated by group
(probably completed December to March)

Additional PMF Tips

Start the process early.
Assessment Preparation Guide may be updated
Pay attention to the PMF core competencies:
Adaptability, Personal accountability, Interpersonal skills, Motivation to serve/Public Service Motivation, Oral/Written Communication, and Problem Solving
Previous PMF applicants say it is very important to pay attention to details at every step in the process.

Link to PMF Frequently Asked Questions:

<http://www.pmf.gov/become-a-pmf/faqs.aspx>